

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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April 13, 2009

TO: Each Supervisor

FROM: Philip L. Browning, Director

**SUBJECT: GAIN/GROW VOCATIONAL ASSESSMENT AND GAIN LEARNING
DISABILITY EVALUATION/DIAGNOSIS SERVICES CONTRACT -
NOTIFICATION OF INTENT TO NEGOTIATE SOLE SOURCE CONTRACT**

In accordance with your Board Policy 5.100 on sole source contracts of \$250,000 or greater, this is to inform you that we intend to negotiate a non-competitive contract with the Los Angeles County Office of Education (LACOE) for the provision of GAIN/REP and GROW Vocational Assessment and GAIN/REP Learning Disability Evaluation/Diagnosis Services. We will be asking your Board to approve an amendment to extend the current contract through December 31, 2009 under the current terms to provide sufficient time to negotiate the new contract.

The current contract expires June 30, 2009. California Department of Social Services (CDSS) regulations allow contracting with local government agencies without formal advertising.

Under the current contract, LACOE subcontracts with direct service providers to perform vocational assessments for participants of the GAIN, REP and GROW programs and learning disability evaluations/diagnoses for participants of the GAIN and REP programs. These services assist GAIN, REP and GROW participants to move from welfare dependence to self-sufficiency. For FY 2008-09, LACOE's Administrative Fee is \$571,762 and Direct Services Costs are estimated to be \$2,800,800.

As an education expert, LACOE possesses the specialized technical knowledge to monitor and evaluate the subcontractors. LACOE has provided these services for participants of the GAIN program since 1990, for participants of the GROW program since 1999, and for participants of the REP program since 2008. LACOE has consistently met the performance expectations required under the contract. The term of the new contract would be January 1, 2010 through June 30, 2012.

Unless otherwise instructed by your Board, we will proceed to negotiate the sole source contract.

PLB:nl

c: Chief Executive Officer
Deputy Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors